

Liverpool John Lennon Airport Consultative Committee

Date : Friday, 24 May 2019
Venue : Cavern Suite, Liverpool John Lennon Airport, L24 1YD
Time : 10.30 am

Agenda

1 Apologies

2 Disclosure of Personal Interests

As in section 7.6 of the Constitution, If a Member has a personal interest in a matter on the agenda or likely to be discussed at the meeting, they should declare it. It is at the Chairman's discretion if the member can speak or take part in the discussion or vote on the matter.

3 Chairman's Announcements

4 Minutes

To approve the Minutes of the meeting held on 15th February 2019.

(Pages 5 - 10)

5 Membership

To note any changes in membership since the last meeting, and any issues of non-attendance.

6 Public question time

The Chairman can be asked a question, and can:

- Answer the question directly or ask another appropriate member of the Committee to answer, and allow supplementary question(s)
- Place an item on the agenda for the next appropriate meeting to deal with issues raised by the question.
- Decide where in the meeting the question shall be dealt with
- Amend the time allowed for questions, which is normally 30 minutes
- Agree that an answer be provided in writing rather than at the meeting
- Refuse to hear a question where less than 3 days' notice is given to the Secretariat

- Refuse to hear a question if it does not relate to the business and responsibilities of the Committee
- Vary any of the procedures about questions to help the effective conduct of the business of the meeting.

7 Customer Services update

Update from Christina Smith, Customer Services Executive.

8 Dubai - Most Accessible Airport Update

A verbal update from Tony Rice on his involvement with Dubai Airport.

9 Young Person's Representative - Presentation

Sophia Riley, PR intern at Liverpool John Lennon Airport, studying Communication and Media at the University of Liverpool, will give a short presentation about her time at the Airport.

10 Preparation of Questions for the Liverpool Metro Mayor

Discussion item to consider questions to be put to the Liverpool Metro Mayor at the September meeting of the Committee.

11 Airspace Change Process

Verbal update by Andrew Dutton, Head of Environment.

12 Quarterly Report

(Pages 11 - 14)

To receive the Quarterly Report by the Airport Company.

13 Annual Work Programme

(Pages 15 - 16)

To note the Committee's Annual Work Programme.

14 Correspondence

To note the correspondence received by the Secretary for the Committee since the last meeting and the responses made by the Airport Company.

15 Any Other Business

16 Date of next meeting

The next meeting of the Liverpool John Lennon Airport Consultative Committee is scheduled for Friday 20th September 2019 at 10.30 am in the Cavern Suite, Liverpool John Lennon Airport.

17 Exclusion of the Press and Public

If the Chairman considered that any items should be discussed privately, the press and public would be excluded from the meeting at this point.

18 Any Other Business to be discussed in the absence of the Press and Public

For further information, please contact:

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*** *The Cavern Suite is on the first floor of the terminal building, beyond the statue of John Lennon.***

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**LIVERPOOL AIRPORT CONSULTATIVE
COMMITTEE**

15 FEBRUARY 2019

(10.30 am - 12.35 pm)

PRESENT:

Councillor Bob Swann, Chairman of Consultative Committee
Alan Ascott, ARCH Under the Bridge
Michelle Cameron, Liverpool & Sefton Chamber of Commerce
Councillor Michael Green, Lancashire County Council
Keith Levin, Liverpool Airport General Aviation Users Association
Jordi Morell, West Cheshire and North Wales Chamber of Commerce
Alex Naughton, Liverpool City Region Combined Authority
Councillor Steve Parish, Warrington Borough Council
Steve Pearse, Friends of Liverpool Airport
Tony Rice, Disabled Persons
Councillor Michael Roche, Sefton Metropolitan Borough Council
Councillor Malcolm Spargo, Hale Parish Council
Councillor Jeremy Wolfson, Liverpool City Council
Others
Robin Tudor, Head of Public Relations, Liverpool Airport
Andrew Dutton, Head of Environment
Christina Smith, Customer Services Executive
Mike A Jones, Assistant Secretary

1 APOLOGIES

Apologies have been received from:
Cllr Ron Abbey, Wirral Council;
Cllr Caroline Ashton, Frodsham Town Council
Cllr Tony Brennan, Knowsley Council;
Norman Elias, passenger rep;
Cllr Chris Ellams, Helsby Parish Council
Cllr Edna Finneran, Halewood Town Council
Cedric Green, North Cheshire Rail User Group
Cllr Stan Hill, Halton Borough Council;
Simon Osborne, National Trust;
Cllr Raph Oultram, Cheshire West and Chester Council
Cllr Colin Rowan, Halebank Parish Council;
Angus Tilston MBE, Wirral Transport Users Association

2 APPOINTMENT OF CHAIRMAN

The Assistant Secretary invited nominations for the role of Chairman.

Councillor Steve Parish nominated Bob Swann, seconded by Steve Pearse.

There were no other nominations.

DECIDED: That

Bob Swann be appointed Chairman of Liverpool Airport Consultative Committee for the 2019/2020 year.

Bob Swann in the Chair

3 APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the role of Vice-Chairman of the Consultative Committee.

Tony Rice nominated Norman Elias, seconded by Councillor Malcolm Spargo.

There were no other nominations.

DECIDED: That

Norman Elias be appointed Vice-Chairman of Liverpool Airport Consultative Committee for the 2019/2020 year.

4 DISCLOSURE OF PERSONAL INTERESTS

There were no disclosures of personal interests.

5 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

6 PUBLIC QUESTION TIME

No members of the public were present and no questions had been submitted in advance.

7 MINUTES

DECIDED: That

the minutes of the meeting of the Consultative Committee held on 12 October 2018 be approved as a correct record and signed by the Chairman.

8 MINUTES OF SUB-COMMITTEES

DECIDED: That

the minutes of the meeting of the Noise Monitoring Sub-Committee on 18 January 2019 be received.

9 MEMBERSHIP

The Assistant Secretary informed the Committee that there had been no changes in membership since the last meeting to report

The Assistant Secretary also detailed one issue of non-attendance. This was at Speke where the representative had been seriously ill in 2018 and the organisation had no web presence so could not be contacted.

The Chairman asked if a young person's representative may be useful, which had been a suggestion at the UK conference of Consultative Committees in 2018. Robin noted that there were several apprentices who could attend a meeting each, to increase their own knowledge and help to develop the diversity of the membership.

The representative and Deputy on the Airport Transport Forum required appointing at this meeting.

Bob Swann nominated Steve Pearse as representative.

There were no other nominations for representative although Jordi Morrell was willing to be a reserve representative.

DECIDED: That

- (1) the Speke representative be contacted again about attendance;
- (2) an apprentice working at the Airport be invited as the Young Person's Representative; and
- (3) Steve Pearse be appointed as representative on the Air Transport Forum for the 2019/2020 year, with Jordi Morell as reserve.

10 APPOINTMENT OF SUB-COMMITTEES AND PANELS

The Committee considered the reappointment of the Noise Monitoring Sub-Committee and General Purposes Sub-Committee.

The Chairman asked that the membership of the Noise Monitoring Sub-Committee be reviewed to ensure there were sufficient Councillors as well as officers attending.

The Chairman also suggested that a General Purposes Sub-Committee be set up at some point to consider disabled persons issues as guidance relating to People with Reduced Mobility (PRMs) were being reviewed by the CAA.

DECIDED: That

in accordance with paragraph 8.5 of the Constitution the Noise Monitoring Sub-Committee and General Purposes Sub-Committee be reappointed for 2019/2020 with the Terms of Reference and membership categories as detailed in the Constitution.

11 CUSTOMER SERVICES UPDATE

Christina Smith provided a handout of the customer services statistics for January 2019. The number of engagements was down on the previous year, and most contacts were related to car parking, with most compliments related to the improvements to facilities.

Christina announced that the Airport had withdrawn from the ASQ surveys from January 2019, and would be replacing that with about 10 feedback terminals at key points which allowed passing passengers to rate services and leave comments. There would be a period where baseline data was set up then comparisons could be made, and it was accepted that it may mainly be people with complaints who leave feedback. The feedback would be 'real-time' and be sent to the control room who could allocate resources to clear any bottlenecks. There was already a 'flow time' monitoring system which monitored passenger speeds at security.

DECIDED: That

the customer service update be noted.

12 AIRSPACE CHANGE

Andrew Dutton provided an update on the airspace change process at Liverpool Airport. A summary update had already been sent to all members via the Secretariat. He noted that Liverpool was one of the first Airports using the new process, called CAP1616, which was an open process and could be tracked online through the Airspace Change Portal (www.airspacechange.caa.co.uk). The next stage was an appraisal of the options generated based on the design criteria engagement in 2018. The members were going to be sent the Two Development Options document and were invited to the associated workshop on 28 February 2019. Andrew Dutton offered to come and see any interested organisation to help explain the process and proposal in more detail if required. After the engagement on the proposal options the airport were seeking to make the Stage 2 submission to the CAA on 12 April.

Under the proposals, aircraft would enter the airspace at a higher level and have a continual descent and continual climb rather than periods of level flight.

DECIDED: That

the update on airspace change be noted.

13 QUARTERLY REPORT

Robin Tudor, Head of Public Relations, presented the Airport's Quarterly Business Report, covering October to December 2018. Overall, there had been almost 3% growth in passenger numbers compared to the previous year which had continued from previous quarters and took the number of passengers over 5 million a year for the first time since 2011.

Key points (with increases given in comparison with the equivalent period in the previous year) included:

- EasyJet moved 550,000 passengers with 82% load factor;
- Ryanair carried over 430,000 with 85% load factor;
- Flybe carried 38,000 passengers with 70% load factor;
- Wizz Air increased capacity with larger aircraft and new destinations;
- Blue Air had five routes operating;
- General aviation had a 13% increase;
- The extension of the perimeter fence to the East of the runway had begun with minor works and a planning application for a solar farm on the newly fenced land;
- Liverpool had the best punctuality in the UK and the 7th best in the world for airports of a similar size;
- 97% of passengers went through security in under 10 minutes, and 80% under five minutes;
- the Airport had responded to a call for evidence regarding licensing at international airports;
- The Airport Transport Forum had met at the end of October with updates on rail improvement works from Merseytravel, the Halton Curve and updates from bus services;

→ Terminal improvement works had gone out to tender with plans for a covered walkway on the eastern apron.

Members discussed the likely impacts of Brexit and the estimated capacity of the terminal.

DECIDED: That

the quarterly report be received.

14 AVIATION STRATEGY GREEN PAPER: AVIATION 2050 – THE GOVERNMENT’S PROPOSED LONG-TERM PLAN FOR THE FUTURE OF AVIATION

Robin Tudor informed members that just before Christmas the Government had launched a consultation on their strategy for aviation up to 2050. The consultation was to close on 11 April 2019. He urged Local Authorities and Chambers of Commerce to submit comments.

DECIDED: That

the consultation on Aviation Strategy be noted.

15 ANNUAL WORK PROGRAMME

Members discussed the Work Programme and suggestions were made for additions to it, including having questions for the visit by Liverpool’s Metro Mayor.

DECIDED: That

the Work programme be noted.

16 CORRESPONDENCE

There was no correspondence to report.

17 DATE OF NEXT MEETING

DECIDED: That

the next meetings for the Liverpool John Lennon Airport Consultative Committee (LJLACC) and Noise Monitoring Sub-Committee (NMSC) be as follows and circulated to members:

NMSC	LJLACC
5 April 2019	24 May 2019
19 July 2019	20 September 2019
25 October 2019	22 November 2019
24 January 2020	21 February 2020

18 ANY OTHER BUSINESS

There was no business under this item.

Chairman

Date

QUARTERLY BUSINESS REPORT**1.0 Liverpool John Lennon Airport - Traffic Statistics****Scheduled Passenger Traffic Performance**

Passenger numbers have remained broadly in line with last year's figures for the period showing a slight reduction of 0.8%. 1.05m passengers used LJLA for the quarter.

Month	2019	2018	Variance (%)
January	318,941	326,187	-2.2
February	341,702	338,120	+1.1
March	385,291	389,862	-1.2
Q1 Totals	1,045,934	1,054,169	-0.8

For the first quarter of 2019, airline highlights include:

easyJet saw passenger numbers reach over 530,000 in Q1 and 5% higher than in 2018 operating at a load factor of 81%. The Grenoble and Salzburg routes ended for the season, but are due to return in December 2019

Ryanair carried over 360,000 passengers in the period, 5% lower than last year but with a higher 84% average load. Their new Copenhagen service started on April 1st.

Flybe carried over 30,000 passengers in Q1, with a 67% average load factor. Passenger numbers were down by 12% due in the main to the Belfast City route ceasing in January.

Wizz Air continues to grow passenger numbers following the introduction of new services, with over 70,000 passengers during the period, up 25% and with an average load factor of 89%.

Blue Air carried over 30,000 passengers but this is around half of what they carried this time last year following the ceasing of their services to Rome, Alicante and Malaga due to the airline no longer having a based aircraft at Liverpool. Brexit has reportedly been a factor in their decision, however they continue to operate services to Romania from Liverpool.

General and Business Aviation

The table below shows that the number of movements relating to General and Business Aviation increased by 28% for the quarter compared to 2018.

Month	2019 Movements	2018 Movements	Variance (%)
January	1,661	1,279	+30
February	2,637	1,922	+37
March	2,329	1,977	+18
Q1 Totals	6,627	5,178	+28

2.0 Other Matters

2.1 Car Parking

The following shows the recent car park statistics:

	Total no. of transactions
January	120,644
February	120,850
March	135,340

Vehicle crime continued to remain at very low levels, with a crime rate of just 0.002% for the first quarter of the year.

2.2 Planning and Development Matters

Runway End Safety Area (RESA) works

Ground works are now well underway to prepare for the installation of the extended perimeter fence. An ecologist has also been on site to ensure wildlife is not disturbed during these works.

2.3 General Airport update

Lauda

Austrian airline Lauda is to become the latest airline to operate from the Airport, having announced plans to commence a twice weekly service from Liverpool to Vienna, starting in Winter 2019.

Flights will commence on 28th October operating on Mondays and Fridays using Airbus A320 aircraft.

Aviation 2050 – The future of UK Aviation.

The Department for Transport have extended the closure date for responses to their Aviation Strategy consultation to 20th June 2019. The Airport is still compiling its response in conjunction with colleagues at Peel.

Halton Curve

The first service over the long awaited Halton Curve rail track commences on Sunday 20th May bringing regular rail services operated by Transport for Wales from Chester to Liverpool calling at Liverpool South Parkway for the Airport. Two services each day will also operate from Wrexham.

Airport Transport Forum (ATF)

At the latest ATF meeting held at the end of February, further updates were provided from Merseytravel regarding the latest rail improvement works and from bus and rail operators on their services.

The Airport intends appointing consultants to oversee a review and update of the Airport Surface Access Strategy, with an overview of their plans and engagement with ATF members to be discussed at the next meeting in June.

West Cheshire and North Wales Chamber of Commerce Strategic partnership

The Airport is to become a Strategic Partner of West Cheshire and North Wales Chamber of Commerce as part of its commitment to develop closer links with key stakeholders outside the City Region and to raise awareness of the airport and services from here.

North Wales Tourism AGM

The Airport recently gave a presentation at the North Wales Tourism members AGM in Llandudno, highlighting recent airport developments and the opportunities to visit North Wales using the Airport as a gateway for European travellers.

2.4 Press Releases

The following press releases were issued by/with the Airport over the past few weeks:

5 th February	XLR Jet Centre host Gulfstream G280 business jet event at LJLA
20 th March	Lauda to become LJLA's newest airline with flights to Vienna
1 st April	Ryanair's first Liverpool to Copenhagen flight takes off
18 th April	Busy Easter weekend ahead for LJLA

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Liverpool Airport Consultative Committee

Annual Work programme

2019 - 2020

Meeting	Items	Detail
15 February 2019 Annual General Meeting	Procedural items	Appointment of Sub-Committees and representative on Air Transport Forum; setting dates for meetings
	Airspace Change Process	Update. Formal consultation runs April to July
24 May 2019	Dubai - Most Accessible Airport	Update from Tony Rice on his involvement with Dubai Airport
	Preparation for Liverpool Metro Mayor	To discuss questions to be asked
	Airspace Change Process	Update during formal consultation
20 September 2019	UKACCS national conference (12-14 June)	Minutes and feedback
	Airspace Change Process	Update following consultation and within the 'update and submit' stage
	Liverpool Metro Mayor	To discuss their vision
22 November 2019	Airspace Change Process	Update at the move toward decision stage
14 February 2020 Annual General Meeting	Procedural items	Appointment of Sub-Committees and representative on Air Transport Forum; setting dates for meetings
	Airspace Change Process	Update on decision stage

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